

## CAMBER LTC

### Committee Meeting Minutes, Monday 5th February 2024, 7.30PM

(Held in the Clubhouse)

Meeting started at 19:40

**1. Attendance:** Mel, Chris, Helen, Laurent, Becca, Callum, Jill

**Apologies:** Steph

**2. Minutes of previous committee meeting (15.i.24)**

a. Minutes of the previous meeting approved.

**3. Matters arising from previous committee meeting (15.i.24)**

a. Bar light

i. Not yet fixed. Will follow up with Malcolm / Fernando on this.

b. HDMI cable

i. Callum or Chris to discuss with Fernando when he is next down and agree plan for how to replace the cable.

c. Broken bench in Men's toilets

i. Issue still ongoing.

d. Tree from allotment

i. Responded to Mel's email now and they are going to have a discussion about it as well as the dead tree.

e. Garden waste

i. Callum has pencilled in the morning of Sunday 18th February to rent a van and deal with this.

ii. Mel to get rubble bags to bag this up.

f. Grove House

i. We cannot see any way the planning application would affect us so agreed we are not going to comment on this.

**4. Perennials**

a. Regular site inspection

i. Done by Mel and all still looks good.

**5. Finances (CS)**

a. Regular accounts information

Balance 4 February 2024: Old current account	£2,800
Balance 4 February 2024: New current account	£121
Balance 4 February 2024: Savings account	£76,000
Balance total 4 February 2024	<b>£78,921*</b>
Balance at last committee meeting (14 January 2024)	<b>£77,632</b>
Balance one year ago	<b>£87,547</b>

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*\*But note that this includes a £3,000 temporary loan from the Treasurer to cover cashflow shortage pending repayment of Christmas tree electricity*

Notable transactions since last committee meeting:

### **Outflows**

- Balls £863
- Boiler service £57
- Electricity £882

### **Inflows**

- Temporary loan from Treasurer £3,000

#### b. Commentary

The combination of the balls order and the large electricity payments (thanks to the Christmas tree people) meant that we hit a cashflow barrier quite early in January – i.e. we have plenty of money, but we cannot access it as it is tied up in a 1-year savings account. I have therefore made a temporary £3,000 loan which should be enough to cover us until we are reimbursed by Pines and Needles and/or subs start coming in.

Speaking of Pines and Needles, I have finally made contact with the right person so that should be received by the time of the next meeting/AGM. We are still trying to work out how much is owed but I would guess about £1,500.

#### c. Debit cards

- i. Helen keen to get her own card for bar purchases,
- ii. Chris to investigate.

#### d. Annual accounts 2023 and Committee recommendation on subs for 24/25

I have shared the accounts for 2023 (as yet unaudited - will arrange for this prior to the AGM). The headline is that the club has made about the amount of profit (before depreciation) as expected (i.e. around £25k - in fact, £24,571) and about the same amount as last year. The main moving parts are that the substantially higher subs income has made up for the much higher utilities costs and the drop in floodlight income.

On this basis, we should be able to afford to replace courts 1 and 2 once we have received 2025/26 subs (i.e. in about a year and a couple of months time) *if we want to*. It may be that the pressure washing has extended their lives, however - something for further thought.

On the basis of these accounts we need to formulate a committee recommendation for the 24/25 subs to take to the AGM - on which my view is that, given that things seem to be ticking over nicely and we implemented a big increase last year, we should leave them the same.

All happy with the accounts, except Chris will change telephone to internet. All agreed not to suggest we put the fees up for the next year.

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### **6. Membership update (JP)**

- a. Members database complete except confirmation of junior members from coaches. [Jan 15th 2024]
- b. Adults and Juniors now on 2 different tabs.
- c. Membership now stands at 189 [booking court members] includes 6 new members from trial.
  - i. Agreed we will drop back to 180 members as part of renewals this year.
- d. Waiting list stands at 199. All beginner status applicants have been emailed re coaching. Need to confirm with coaches if they have had any enquiries from waiting list applicants for a coaching membership.

### **7. Inside the clubhouse:**

- a. No new issues.

### **8. Outside the clubhouse:**

- a. No new issues.

### **9. Social update (provided by text by SMcK)**

- a. No events in February.
- b. AGM and maintenance morning will continue to be promoted in emails and Steph will put posters up.
- c. Poker nights have been ongoing. Will make sure to mention this to broader membership going forward.
- d. Potential private party on the 2nd June.
- e. Thanks to Adam for organising the Burns Night!

### **10. Bar report (HN)**

- a. Nothing really to comment on.
- b. May investigate getting more frequent barrels given we are getting through these.
  - i. Chris to keep an eye on this.

### **11. Tennis**

- a. Update from club captain (RS / LC).
  - i. Teams are playing well.
    1. Men's 3rd team won their division!
  - ii. Entering the same teams for the summer league with only minor changes.
  - iii. Handicap tournament to be discussed at the next committee meeting.

### **12. AGM**

- a. Proposals to put forward from the committee:
  - i. Becca to type her ones up for membership categories.
  - ii. Not changing the fees is the other one we are putting forward.
- b. Agreed to do the same format as last year with notes sent out in advance.

### **13. AOB**

- a. First Aid boxes [JP]
  - i. Jill to replenish these, put them in a drawer and label them.
- b. Issues with the website
  - i. Callum to investigate how we might be able to delete the old website that still shows up on Google search results.

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- ii. Additionally, Callum to investigate the issue which is preventing some people from accessing the website on certain devices due to potential security issues.
- c. Change in directors of Camber Limited
  - i. Old committee members are still listed as directors.
  - ii. Chris to look into updating this with current members of the committee.
- d. Communications with membership going forward
  - i. Agreed in future Mel will send Callum the notes to pass around each month and we will change to a monthly cadence to have this regular and keep members more involved.
  - ii. Request contributions from members which we will include as part of this.
  - iii. Check with Steph that all the new members have been added to the mailing list. Agreed to change roles and responsibilities going forward to reflect the fact it is the membership secretary's job to add members to all communications channels.
  - iv. First communication in the new format will go out after the AGM
    - a. Will include a request to the membership to see if there is anyone willing to assist with maintenance issues as well as updating the website.

### **14. DONM**

- a. AGM scheduled for Sunday 3rd March at 5pm in the clubhouse.
- b. Next committee meeting tentatively set for Monday 8th April at 7:30pm in the clubhouse.

5.ii.24. Camber LTC