

## CAMBER LTC

### Committee Meeting Minutes, Monday 20th May 2024, 7.30PM

(Held in the Clubhouse)

Meeting started at 19:36

1. **Attendance:** Mel, Becca, Chris, Callum, Adam, Ollie, Rebecca, Laurent
2. **Minutes of previous committee meeting (8.iv.24)**
  - a. Minutes of the previous committee meeting approved.
3. **Matters arising from previous committee meeting (8.iv.24)**
  - a. HDMI cable
    - i. Now connected with the sound and was used successfully for Eurovision.
  - b. Broken bench in Men's toilets
    - i. Mark Thurgood has agreed he will fix it when he has the time.
  - c. Broken tap in Men's toilets
    - i. Have turned off the water to this for now.
  - d. Solar Lights alongside Court 3
    - i. Agreed we are happy with these for now but that we do not need any more.
    - ii. Helen suggested a trial of solar lights outside Court 1
      1. Agreed that we are happy for her to test these out
  - e. Tree from allotment
    - i. Mel mentioned that there is no reply from them on this yet.
  - f. Website
    - i. Still waiting on Roger to get back to Steph on this. We have chased up.
  - g. Communications with Membership
    - i. Callum still needs to create a Google calendar to include as part of the next newsletter.
  - h. WhatsApp Communities
    - i. Callum still needs to come back with a proposal if we want to proceed with this.
4. **Perennials**
  - a. Site inspection completed and everything is in good shape.

#### 5. **Finances (CS)**

##### *Regular update*

Balance 18 May 2024: Old current account	£1,340
Balance 18 May 2024: New current account	£31,650
Balance 18 May 2024: Savings account	£76,000
Balance total 7 April 2024	£108,990
Balance at last committee meeting (7 April 2024)	£107,960
Balance one year ago	£87,460

##### *Notable transactions since last committee meeting:*

##### *Outflows*

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- Water and waste £1,861 (see below)
- Quarterly rent £869
- Tennis balls £432
- Contents insurance £413
- New net for court 1 £131

### *Inflows*

- Gianluca court payments £83
- And lots more subs

### *Commentary*

The main odd thing this month is the water/waste bill. This has been ticking along at about £100 a month for years, but then we have now had 4 bills in just over a month that total nearly £2,500. I'm slightly at a loss to know why this is – it could be the pressure washing, but the timings don't fit; it could possibly be the leak, but the increase has been in both the water and the waste water charge. I will try to ring them to find out what is going on. Otherwise it all looks fairly OK, with subs more than cancelling out some hefty expenditures.

### *Decision on court replacement/maintenance*

Mel and I met Tom Freeman from Trevor May at the club on 26 April. Following the meeting he sent their analysis of the courts and options, as follows:

#### Brief history / introduction

- Both courts were installed in 2014.
- Last re-coloured in September 2019 (court 1) and July 2020 (court 2).
- Courts have been pressure cleaned at least annually by us since courts were laid, up to February 2023. Club have undertaken a thorough clean of the courts in-house since then.
- It is understood the courts drain OK following the latest clean (by club) and no concerns regarding surface performance.
- The paint is worn in high wear areas, especially around baselines. The far end of court 2 is in the worst condition.
- The rubber is starting to suffer in high wear areas where the paint has worn away. If not re-coated soon (this summer) this is likely to develop and once the rubber starts to break down it will do so at a much quicker rate – leading to inconsistent ball bounce and any paint applied will wear away very quickly. When the rubber starts to break down, surface replacement within a fairly short period of time will be the only option.
- The courts suffer in colder weather and there are periods where the club only have use of court 3 (artificial clay) as courts 1 and 2 are frozen. Whilst the age of courts 1 and 2 may contribute to this to a small degree, this is common with Poraflex surfaces of all ages.

#### Estimated longevity of your Poraflex® surfaces – taking into consideration the court setting

- In this court setting, surface replacement should be budgeted for after 8-10 years (2022-2024).
- The club have been advised previously to budget for replacement of both surfaces in 2024.
- Re-coating the courts again in Summer 2024 (after maintenance and some repair work) will hopefully extend the life of the surface to 2026 or 2027 (possibly longer still). Regular

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pressure cleaning will be needed and re-coating is unlikely to increase availability of the courts in cold winter weather.

### Options

Three options were discussed and the club will decide which route to take at the next committee meeting:

- 1) Club to continue to pressure wash the surfaces when necessary, but no further expenditure on maintenance / re-coating. Plan for surface replacement in 2025.
- 2) Undertake maintenance, seam repairs / re-glue rubber as necessary and re-coat both courts in Summer 2024.
- 3) Replace the surfaces in 2024 – it was agreed this was probably a bit premature.

### Costs – based on Summer 2024 rates

#### *Maintenance, seam repairs and re-glue rubber*

Preparatory works will take approx. 1 week, courts will be closed during the day midweek (1 day the courts will need to be closed for 24 hours for seam repairs / re-gluing rubber).

Allow 1 further week for courts to be closed for re-coating (1-2 days work followed by curing / drying period). Works to be scheduled for July / August when weather is warm and dry.

**£10,425.00 + VAT = ~12.5k**

#### *Replace both courts with new Poraflex surface (as existing)*

Works will take approx. 6 weeks to complete, not allowing for any weather delays. Should be scheduled so that the new Poraflex surface is installed in July / August.

**£82,000.00 + VAT = ~98.5k**

#### *Replace both courts with Advantage RedCourt artificial clay (as installed on court 3):-*

Works will take approx. 5 weeks to complete, not allowing for any weather delays. Suggest the work is scheduled between April and September to avoid the worst of the colder / wetter weather.

**£76,000.00 + VAT (not including any maintenance equipment) = ~ 91.5 k**

Other playing surfaces (colour sprayed porous asphalt and artificial grass) are options, but it was thought that the club would choose between the two playing surfaces already installed.

The club have the option to resurface the courts at different times, however resurfacing each court individually will be more expensive than doing both at the same time and given the access, Court 1 would likely be out of use for extended periods whilst Court 2 is being resurfaced. I would not recommend having one Poraflex court and one artificial clay court as infill from artificial clay courts will affect surface performance and longevity.

As mentioned, if the club opt for artificial clay, another regulating layer of porous asphalt should not be required when the surface needs to be replaced (suggest budgeting after 10-12 years). Leaf debris

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clearance will be more onerous but is not impossible. I would certainly recommend a bi-annual maintenance.

**These options were all put to the meeting for the committee to decide upon.**

Based on the discussion Mel and Chris were perhaps leaning towards option (2) - a full, expensive maintenance, giving the courts a further 2-3 years of life. The committee agreed unanimously that we would go for option 2.

### **6. Membership update (OM)**

- a. 19 spaces available to offer for members with booking privileges still.
- b. Waiting list at 120 now but coming down.
- c. Discussed policy for allowing family and friends to jump the waiting list and we agreed that we should not allow this.
- d. Additionally we discussed the policy for including guests at Club Play and agreed that we should open Club Play up to guests as long as they pay a guest fee for attending.
- e. Callum still needs to check that the mailing list has all the members on it.

### **7. Inside the clubhouse:**

- a. In addition to the tap not turning off in the Men's bathroom when pushed there is a similar issue in the disabled toilet.
- b. Chris will turn this off temporarily and will look to see if he can fix it. We will get a plumber otherwise to fix this.

### **8. Outside the clubhouse:**

- a. Maintenance morning
  - i. Needed for cutting of the lawn and hedges as suggested by Colin.
  - ii. Will have one on the 16th June if he can make it.
- b. Strimming of the bank
  - i. To be sorted by George B before handicap finals day.
  - ii. Mel to buy strimmer harness to support this.
  - iii. Mel will also check with Colin on what mix of fuel is required for the strimmer.
- c. Still need to refit the soffit removed previously for shutter repair
  - i. Potentially can examine at the same time as cutting the lawn and hedges.

### **9. Social Update (AF)**

- a. 11th May New members day, BBQ and Eurovision – peaked at about 25 during the BBQ. Lots of great feedback from new members. Ollie has followed up with those who need further info etc.
  - i. Thanks to Mel, Rebecca and Chris.
  - ii. Went well, would do this again.
- b. 18th May Wine tasting – 17 attendees thanks to Chris and Simon for hosting. Really good event enjoyed thoroughly by all.
- c. Things ahead:
  - i. 27th May – Bank Holiday American Tournament – Low turnout so far. Please encourage sign up via all the groups you are in.
  - ii. 30 May – 1 June – French Open
  - iii. 8 June – Handicap Finals Day inc. evening BBQ
    1. Chris volunteered to cook the BBQ.

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2. Helen / Mel can help with organising food - Becca to pass on food list.
- iv. 22 June – Solstice Cup (organised by Fin and Charlie) followed by Pub Night
- v. 6 July - FAST 4s tournament + BBQ

### **10. Bar report (HN)**

- a. Bar takings are from Jan-to date.
- b. Social events have really helped increase the takings- well done Adam!
- c. Small Beer Brewery tour.
  - i. Offer for us to do a tour around the brewery.
  - ii. Agreed there would be interest in this.
  - iii. Helen to investigate further.
- d. Removal of old fridge from entrance
  - i. Helen to follow up with Chris Nunn on this again.
- e. Recent issues with the bar
  - i. Bar door & till left open recently.
  - ii. Additionally a barrel was recently prematurely swapped out.
  - iii. Bar key missing from the safe in the office.
  - iv. Helen will send an email reminding bar key owners to secure the bar, not to change the barrel without checking with her first, and to track down the missing key.

### **11. Tennis (Update from club captain (RS / LC))**

- a. Surrey League and National league in full swing.
- b. Handicap in QFs/SFs stage. Finals Day 8th June. Rebecca will not be around.
- c. Will launch FAST4s entry straight after (6th July).
- d. M1 training has been moved to Tuesdays.
- e. Men's 4s will also get a training session.

### **12. AOB**

- a. Future of coaching and pilates
  - i. Peter and Sophie will be moving to Spain later in the year which leaves some questions for the future of coaching and pilates at the club.
  - ii. Coaching
    1. Peter currently coaches members and juniors, coaching members, and coaches several teams (W1, W2, W3, occasionally M2).
    2. When he leaves we have the option of trying to keep two coaches and looking for a replacement or alternatively just have one coach going forward.
      - a. Agreed that we will trial just having one coach going forward.
    3. Guidance on what Peter should say to his clients
      - a. Agreed that he can say we will not be employing another coach but that Peter's existing customers can get coaching from Gianluca going forward if they want to.
    4. Women's teams will find their own coach to fill in evening coaching.
  - iii. Pilates
    1. Agreed we can continue to support the Pilates as long as the new instructor is charged going forward.
    2. Mel to investigate how much is an appropriate amount.
- b. Table Tennis League

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- i. Plan for this to start in September.
- ii. Helen is taking the lead on organising that.
- c. Day of the week committee meetings are held
  - i. Helen commented that it was not ideal that committee meetings are always held on a Monday as it means she has to miss the women's team session held on the same day.
  - ii. Agreed that we will make more of an effort to alternate the dates going forward.

### **13. DONM**

- a. Next meeting will be held on Wednesday 26th June at 6:30pm in the clubhouse.

20.v.24, Camber LTC