

Minutes of meeting 10 November 2020 held remotely due to lockdown

Present: Mark Challen, Neil Mcleman, Steph Mackay, Rebecca Smith
Chris Smith, Lena Grannell, Malcolm Dunk, John Stephens, Mel Carew, Laurent Compagnon,

[Adam Farley on sabbatical]

1. Minutes of meeting 14 October agreed.
2. Matters arising
 - Mark and registration - deadline not until Dec 16 so Mark will pursue
 - Adams actions set out in the minutes are deferred until lockdown ends
 - Trees - ongoing
 - Chris has had meetings with allotment committee and estate and optimistic the shed will happen next Jan
 - Chris not yet contacted runners but will leave as action now redundant in lockdown
3. Finance report shows healthy bank balance. The club may be eligible for a further grant (possibly 1350 for 4 weeks) from the local authority as a result of lockdown as the club is unable to operate and no income until next subs year.
4. Coach support in lockdown : noted that support offered in the previous lockdown was a one off payment and following receipt of a substantial grant from local authority. AGREED to communicate with the coaches to check how they are getting on and be alert to any need to provide support if the lockdown is extended. Mark will email both coaches.
5. Membership : Lena presented her report which confirms that the membership has now reached 180, the LTA recommended maximum for 3 courts and the list is now closed. Discussed the membership costs for those who joined in October who, like the rest of the members, are losing one month's tennis. AGREED to review the situation with subs during lockdowns at the end of the financial year when subs next due when the full extent of the restrictions are known. The issue of coaches being aware of whether their clients are members has not yet fully been resolved. AGREED Mark to include in his email (see above) a request for a list of people being coached to allow checking with membership list (both seniors and juniors).
6. Maintenance report from Malcolm reflected that many things had been done by him since the last meeting, (boiler, fridge etc) Thanks!! Malcolm Chris has signed the legal documents for the building of the shed - deed of variation now ready to be filed with the Land Registry so Malcolm will think about next steps. Malcolm to send round the quote.
7. Website update- a member had commented that the coronavirus information was not up to date. Chris will add a note to the website to direct people to the coronavirus tab on the site for information.
8. Re opening plan - AGREED Chris/Steph to send an email saying no booking will be allowed until the regulations for playing have been clarified, we will then communicate when we are able to play again and open up the booking system.

9. Committee posts: a number of committee members are ready to stand down: Adam currently on sabbatical but will continue as social secretary with Steph who is happy to continue, Chris and Mark would like to step down as Chairs but would be prepared to take other position if needed, John will agree to continue , as bar secretary, Neil standing down as treasurer, Lena standing down as membership secretary, Mel Rebecca and Laurent will be happy to continue on committee. Committee can sound out members who may wish to stand for any of the vacant roles and an email can be sent to members inviting interested members to discuss with existing committee members. Some positions can be held jointly and may only require sole attendance. To be reviewed.
10. AOB :
- Fire extinguishers are they in the right place Steph will look into it and will look into servicing and report back
 - Leaves - committee members offered leaves should they be in a position to take them for composting
 - TV licence - not necessary as the TV doesnt work but just renewed it so need to decide to get a way of making the TV work- will initially try an indoor aerial. Anyone with an indoor aerial can attempt to connect it
 - AGREED to pay for second pressure wash on courts 1 and 2 after leaf fall in winter at 840 cost (and ask them to do the path as a freebie)
11. Next meeting **provisionally** 30 november on basis that courts can open on 2 December but if not defer .