

Minutes of meeting 14 October 2020

Present Mark Challen, Steph MaKay Chris Smith, Mel Carew Lena Grannell, Rebecca Smith, Malcolm Dunk Lauren Compagnon Adam Farley
Apologies John Stephens ,Neil McLeman,

1. Minutes of last meeting: Agreed
2. Matters arising :
 - Beginner coaching started - 4 attendees this week. Rebecca has done a sign up sheet for invitees and limit of 6 . **Rebecca** in charge of the sign up sheet until another volunteer found.
 - Wheelchair started Peter will chase subs for those who have not paid. Committee members can pay for subs for one member getting coaching for wheelchair tennis as happened last year **Lena** sending email round with details
 - Midweek members and club/team play. Proposed midweek members should be offered one evening session per week : either Wednesday beginners session or Thursday clubplay- agreed.
 - Fin has suggested fast fours should be deferred to Spring rather than in October .**Adam** will submit a proposal for a box league tournament to be discussed at the next committee meeting.
 - Finals day a great success and thanks offered to everyone who contributed
 - Maintenance for court 3 - agreed a deal for three and a half year maintenance the first one was done three weeks ago.
3. Finance : Neil sent round showing healthy bank balance and still getting subs from new members. Nothing major to report.
4. Membership: Lena has sent round figures membership up to 175 members. We have about 80 on the waiting list and half of those have joined as midweek members. **Agreed** that when the membership reaches 180, the maximum guideline from the LTA, and any members who do not renew can be replaced by those on the waiting list (in date order as agreed at the last meeting)this will be reviewed next year. In the meantime if a full member resigns we will invite whoever is first in date on the waiting list. Refunds - we have offered a refund to one member leaving the area . This was agreed in the exceptional circumstances of this year as a one off and will be reported to the AGM.
5. Maintenance : Malcom reported on various maintenance issues
 - Shed : legal issues resolved and documents agreed. to be signed and completed. Malcom approached the company which is providing shed to allotments and is waiting to hear back. Malcolm content we can undertake the work for supports ourselves. **Agreed** to await the quote and plan for completion Malcolm will send round the quote before next meeting and will then look at working party.

- Fence: Malcolm measured it up and as we have some money in the bank, recommending replacing the whole fence and having an acoustic fence as a better option. Quotes being obtained and will be sent in . Ten foot fence would require planning permission so obtain costings and then decide on extent of the work needed.
- Beer cooler: Malcolm tried to contact installer who is away for a couple of weeks so agreed to wait for him and get him to look at it. Not hugely urgent. Will consider costs before commissioning the work.
- Boiler : needs a professional service , Malcolm has made tentative enquiries and is trying to locate appropriate company and on the case.Malcom will call on other committee members for help.Noted as urgent.
- Soft drink bottle fridge: to be considered but not urgent. **Agreed** to buy a new one, Malcolm will discuss with John.
- Maintenance plan : Steph proposed specific dates for maintenance days, and list of tasks. **Agreed** Sunday clubplay will start half an hour early to clear courts 1 and 2 (court 3 when feasible) Planning to do pressure wash at end of leaf fall.
- Alarm : Fernando has the battery and it is ongoing Chris to chase on alarm and hob.

6. AOB :

- Adam want to take a sabbatical and rejoin when social events are reinstated. Sadly agreed.
- Surrey league guidelines which the club has to confirm it is going to adhere to. **Rebecca and Laurent** will sort this out with captains and players who have to fill in the necessary forms for contact details etc .
- Registration with LTA to be completed **Mark** will undertake this and may call on others to assist.
- Rota for clubplay: **Adam** will set a rota for committee members and captains to ensure someone completes the register and arranges matches.
- Trees: Giulia still trying to get the relevant permissions for the tree pruning
- Disablement Association to use the clubhouse - agreed on basis of the risk assessment on Tuesdays - members will be informed via email.*(Now academic as they are not able to start the meetings for the foreseeable future)*
- Surrey League started, teams sorted, and looking for Captain for Mens 4th team . **Laurent** to sort this
- Committee for next year: Neil, Lena, Mark all looking at stepping aside , we may need to restructure the committee and decide where we want the club to develop. At next committee meeting each member come with ideas for the future.
- **Chris** to make contact with runners.
- Potential Tennis day for new members : can email new members who have not been to other events , **Steph** to draft and can be sent from Lena.

7. Next meeting : Tuesday 10 November 7-9pm