MINUTES OF CTC COMMITTEE MEETING ON 13 JANUARY 2020

Present: Mark Challen, Adam Farley, Malcolm Dunk, Lena Grannell, Mel Carew, John Stephens, Laurent Compagnon, Rebecca Smith,

Apologies: Steph MacKay, Neil McLeman, Chris Smith

1. Minutes of the last meeting to be approved
2. Matters arising : to clarify the issues re shutting up the club Chris to be asked to email members on the procedure and Team Captains to inform members. AGREED Lena will draft a notice for members about who to contact in the event of a problem

 Re Junior membership, an email has been sent but no reply to date and the issue may have to be raised at the AGM. AGREED Lena to suggest to coaches that they ask parents of juniors if they want to raise. AGREED juniors should continue to pay membership.

1. REPORTS: a) Court 3 completion delayed to week of 20 Jan and then expecting Trevor May to clean worst affected areas of courts 1 and 2. Malcolm to look into the fences which seem to have gone down.

 b) Shed update , progress looking good but unexpected bill from Estate Surveyor as reported by Chris email. Fin is pushing back on that. Need to be aware of the costs

 c) Finance: Neil provided the accounts by email and funds available for court 3, assisted by the deferred payment but need to be aware of future costs as we will need to pay for that with subs. Income generated by a party and big THANKS to Midge and Reg for covering the bar for the party which was a great success. Neil raised an issue about the delay in receiving invoices and the need for repeated reminders. AGREED Mark to write to coach about setting up process for invoices within a set period, booking and court access and agree a meeting if one is requested. Noted that the lights will need another visit which is a not insignificant expense.

 d) Membership - nothing to report

 e)Maintenance - Shutter needs repair at a cost of £1000 , and need a reminder to members to be aware of taking care when closing

 f) Bar has had a very successful period . No external bookings but Christmas carols very successful and big THANKS to Mark for making it musical. AGREED Adam to communicate with the runners to prevent double booking in future years.

 g) Social Secretaries - Burns night coming on 25 Jan, Camber kitchen 8 Feb almost full. Ladies day at the weekend. The survey has been completed and analysis will be discussed at the next meeting.

 h) Club Captains - Laurent and Rebecca agreed to continue in post and confirmed that dates will be found for tournaments including Handicap, Fast Fours and Club tournament in September. Captains will send out guidance to captains of teams on expectations.

1. Annual General Meeting - date AGREED 8 March at 5.00pm and plans for sending out notice and agenda will be discussed in advance of February meeting (as 21 days notice of the date and any resolutions is required).
2. Any Other Business : Wimbledon Ballot , Mark and Mel to meet to review numbers

 French Open : Adam retiring from organising and invited anyone else who wants to arrange for 2020

 To make the administration of the club paper free, the minutes of the committee meetings can go onto the club website ( Chris to be asked to do this)

1. Next Meeting Tuesday 18 February 2020 at 7.45pm