**Camber Committee Meeting Tuesday 7 July 2015, 19:30, The Clubhouse**

**Minutes**

**Present: Chris Smith (Chair), Alex Lucas (up to and including item 6), Judith Wright, John Stephens, Justin Hunt. Also in attendance Fernando Chehtman, Colin Mackay, Sandra Mackay**

1. Minutes of last two meetings and matters arising not covered below

Both sets of minutes agreed with the following updates noted:

Courts 1&2: Colin would like to check snagging list and still feels the gates should have ‘stops’ on them – **Chris** to dig out list and correspondence and send to Colin. Soft patches will be done at some point in July and the clean/repaint is scheduled for first week in August – member communications will be needed in advance of that.

**John** will do bar course for licence in July

Membership renewals all now OK – request for a final list by email. Will be put on new protected section on website and also a paper copy requested for the clubhouse. **Sarah** to arrange please.

Great British Tennis Weekend – not sure what is going on here if anything – **Sarah** are we doing this in the end?

Contents insurance – all done, now on risk, premium hasn’t massively increased – thanks to Judy for arranging.

Alex has talked to Gianluca about midweek membership for those being coached – all OK for time being, Gianluca likely to raise possibility of a new category at the AGM.

Themed design for under bar – concept of a tiled design agreed, some options for the design were discussed – **Fernando** to lead, consulting if helpful with Colin and Alex who were most interested

**Fernando** to ensure TV area is built/finished and outside noticeboard is up for 25th.

Other Clubhouse points for **Fernando** to think about (good to have for 25th but not essential): rug, inside noticeboards

Carry over, not an immediate priority but to sort at some point: black sack holder for leaves, lockers, shelving for bags, concreting by Court 3.

1. Coaching and Head Coach application process

Head Coach appointment all proceeding with Julia Searle and her nominated coach-on-the-spot Michael Davis-Higuera. Offered subject to contract which is being drawn up by Fin on our behalf, using as a template Julia’s existing contract with Wigmore. Everything clear and OK with Gianluca.

1. Tennis Circus

Great success and raised c. £450 profit. Discussed options for spending the money – practice wall, gate in Court 2, speed gun, Ball machine. First too expensive (though revisit at some point), gate not suitable expenditure, speed gun too cheap (though we should get anyway for 25th July – **Chris** to look at). Therefore put towards ball machine – though recognise element of double counting with Southwark funding here. **Chris** to buy. **Alex** to send thank you to Danny and Jamie letting them know what we are spending the money on. General vote of thanks to Alex, Debs and everyone else who helped on the day.

1. Open Tournament and Finals Day (11 July)

Sarah’s proposal agreed. **John** to buy Prosecco (6 bottles).

NB Club tournament due to start on 25 July – though this gives 8 weeks to finals day on 19/9 so can slip a little. **Alex** will sort out on return from holiday.

1. Official Opening – 25 July
	1. Budget & numbers – best estimate of 25-30 external guests. No real idea of numbers for members/family/friends but invitation should be relatively open and ask for RSVPs by email or on sheet at club. Ask for vegetarian/non-pork numbers too. **Chris** to do email to members and **Justin** to design simple poster for the new outside noticeboard.
	2. Invitations – Chris has sorted main external invitations including press but **everyone** should feel free to ask anyone they can think of, especially ex-members they may be in contact with.
	3. Catering. Agreed nothing in afternoon, hog roast at 5.30 and rounds of cheese with bread/nuts etc at about 9.00pm. Agreed get hog roast for 150-200 with free potatoes if available (not if paid for) and get them to bring disposal plates if there are roasties. Also order 20x veggie burgers. Located in car park. **Chris** to arrange with hog roast company. Evening cheese – **Colin** to decide between Judy’s cheese company and Waitrose and place order. Judy to do sides. **Someone else TBD** to do other peripherals e.g. disposable tea cups, milk etc for afternoon.
	4. Tennis programme. (i) speed gun – **Chris** to buy. (ii) Greg sessions – series of relatively rapid games allowing as many people as possible to play, including juniors – **Alex** to come up with a plan. (iii) wheelchair demo in 2.00-3.30 slot if at all possible – **Chris and Alex** working on.
	5. Outside space
		1. wildly varying quotes on tarmacking: £5,000 to £13,000. Go with cheapest provided they can give references and can meet with Colin or Reg (as well as Fernando) in advance to agree details. 3-5 days to do, if all goes to plan will be completed by 17 July.
		2. Once this is done assess situation to see if feasible to lay lawn prior to 25th and if not decide what temporary cover to put in place.
		3. Tony K and Justin have completely redone the fencing at the front of Court 3 – brilliant job, very many thanks
		4. Colin arranging fire for Wed 8 July to dispose of burnables in car park
		5. **Chris** will ask Reg to arrange to dispose of safe and metal box.
		6. Drawing in parking spaces can wait until post-25th, though will be needed for Building Control.
	6. Staffing / bar volunteers – John has arranged for Emma to be available – 5 hours 5pm-10pm agreed @ £12 per hour
	7. Leaflet – **John and Chris** to liaise
	8. Photo montage – Laurent has agreed and has under control
	9. T-shirts – Ellen has agreed and has under control. Price to be agreed; **John** will need button on till.
	10. DJ – Alex has booked - £150 – using own speakers
	11. Bench – Chris’s suggestion agreed – **Chris** to order
	12. Plaque – Fernando’s design and placement agreed – **Fernando** to order. General enthusiasm for Colin’s innovative unveiling idea. Cost approx. £210.
	13. Speeches – David Cianfarini from Surrey LTA has asked to say a few words – request that he keeps it brief. Chris to do brief outline of history of club (link to book launch), thanks where necessary and short profile of Greg. Greg can say something or just unveil the plaque as he wishes!
	14. Book launch – trailed in speech as above. £15 a copy, all profits to Camber. **John** to do button on till.
	15. Other – **Chris** to give some thought to what we do with Greg in 3.00-3.30 slot so no awkward moments (talk through what will happen, guided tour etc).

Best estimate of likely total cost around £1700 (hog roast £960, veggie £100, cheese £200, staffing £60, DJ £150, plaque £210). Should be substantial bar takings to offset. John’s discussion with Shepherd Neame re. sponsorship is this Friday.

1. Gate on bank side of Court 2 – cost £1,100 approx. Some in favour but not generally agreed to be a priority. Dave prefers proper path round Court 2. Park for now and come back to when finances have settled down.
2. Clean and repaint of Courts 1-2 – see point 1 above. Once complete negotiations will take place as to how much of the remaining amounts due we should pay them.

1. New members – Ian Pizer, Colin Bessant, Alastair ? – all coming fairly regularly and seem to be fitting in. Possibility of a Federica joining too – may be coming down on Thursday.
2. Wheelchair sessions – are happening each Sat. Cost about £50 each but heavily subsidised by Southwark for June and July, after that will need to start charging. Attendance between 1 and 4 for first 4 weeks – Chris/Dave/Gianluca exploring options to get more people down. Southwark did their inspection on 27 June and were very happy.
3. AOB
	1. Keys – urgent need to get some cut but must be from master. John will do this week – might pay a bit more on basis that if they don’t work we can take them back. 50 copies agreed.
	2. Security issues (kids throwing stones etc) – noted recommendation of dummy CCTV camera. No great enthusiasm to take this on – see if problem persists over next couple of weeks.
	3. Alarm – must start using this as condition of insurance. Agreed to announce it on 25 July when maximum number of members around, with email back-up.
	4. Mirrors in toilets – agreed Fernando can order what he likes with a max budget of £450 approx.
	5. Shed – general agreement that a new one is a good idea. Justin has done some preliminary research but this can probably wait until post-25th.
4. Date of Next Meeting

Agreed to try to set dates up to Christmas in advance to promote better attendance – **Chris** to liaise with **Michael**.