**Camber Committee Meeting Wednesday 13th May 2015, 19:30 The Capitol, Forest Hill**

**Minutes**

Present: Chris Smith (Chair), Alex Lucas, Deborah Cullinan, John Stephens, Judith Wright, Fernando Chehtman, Sarah Savage, Justin Hunt, Michael Qureshi

1. **Minutes of last meeting and matters arising not covered below**

Minutes of 2 March were confirmed with the following amendments and matters arising:

* Item 2 – Trevor May visiting the club soon to provide action plan. Will involve repainting.
* Item 3 – Alex met Tessa Jowell at her leaving reception in parliament. She is keen to attend the opening. Opening day provisionally set for 25 July but might be altered if a ‘star’ is available on another date (no news on this so far).
* Item 12 – **Judy** to send Southwark bill for bar licence to John so he can follow this up.

1. **Outside space**

Committee has given Fernando the mandate to design/lay out the outside space

Action point: Fernando to give Chris an answer to “allotment letter/complaints”

1. **This Saturdays social**

So far about 40 people have confirmed

1. **Membership renewals**

Committee went through the list of sub payments and it was agreed that people that have not paid yet will be sent a reminder. Action point: Deborah/Chris/Alex/Sarah and Michael to send out reminders to members who haven’t paid yet

1. **Bar prices**

John has compiled a list of the Bar prices which was distributed to the committee who agreed on the drinks and their respective prices.

It was suggested to add a more expensive wine (£7.50, sell price £15.00), Sprite and a cider (Elderflower) to the menu

1. **Tennis Circus**

It was agreed that there wont be a BBQ or any other main food on the day, instead we will be serving bacon sarnies and cakes and tea. The following prices for the day were suggested:

Adults (incl. food and tea): £15

Juniors (incl. food and tea): 10

Mini session: £5

1. **Open Tournament**

Date for Finals Day of Open Tournament set: Saturday 11th July

1. **Great British Tennis Weekend**

It was decided that Camber will take part in the GBTW on one weekend this year due to the many other events taking place this summer already.

Sarah will advertise the event through the LTA website

Action pointy: Chris to send link to Sarah

1. **Furniture loose ends**

The following choices were agreed by the committee:

Chair: Option 4

Bar Stool: Option 3

Table: Wood

1. **Naming clubhouse/bar**

It was decided against naming the clubhouse or the bar

1. **Coaching and Head Coach Application Process : Done**
2. **New members: Done**
3. **Communications, website and social media**

We have a new tool to send out newsletters. Chris suggested to send out a newsletter every 14 days, the newsletter will include upcoming tournaments, socials, dates for the calendar, coaching tips, reviews.

In the long run the newsletter should replace most of the emails that we currently send out via Webmail

1. **AOB:**

Contents Insurance : Judy to get a quote for contents insurance in the region of £40,000